



**Continental  
Property  
Management, Inc.**

975 Easton Road Suite 102 Warrington, PA 18976

**MORTGAGE DOCUMENTATION FEE SCHEDULE**  
**EFFECTIVE 04/01/2016**

Please request your mortgage questionnaires well in advance of the date they are required. We require a minimum of five (5) days notice to provide any of the following information. If less than 5 days notice is provided, excluding weekends or holidays, an additional fee of **\$75.00** will be charged.

**ALL FEES MUST BE PAID IN ADVANCE PRIOR TO THE COMPLETION OF ANY OF THE FOLLOWING ITEMS.**

Questionnaires may be faxed to the Management Company at 215-343-4409, however payment of all fees must be made prior to release of completed forms.

- CHECK OR MONEY ORDER BY MAIL: payable to **Continental Property Management** and sent along with your request to the address above.

1. Current Dues Statement for Refinancing of a Mortgage	No Charge
2. Mortgage Questionnaire – 1 – 2 pages	\$ 70.00
3. Mortgage Questionnaire – 3 – 6 pages	\$ 90.00
4. Mortgage Questionnaire – 7 or more pages	\$ 100.00
5. Emergency Service – less than 5 days notice for any of the above	\$ 75.00

**Please call 215-343-1550 if you have any questions.**